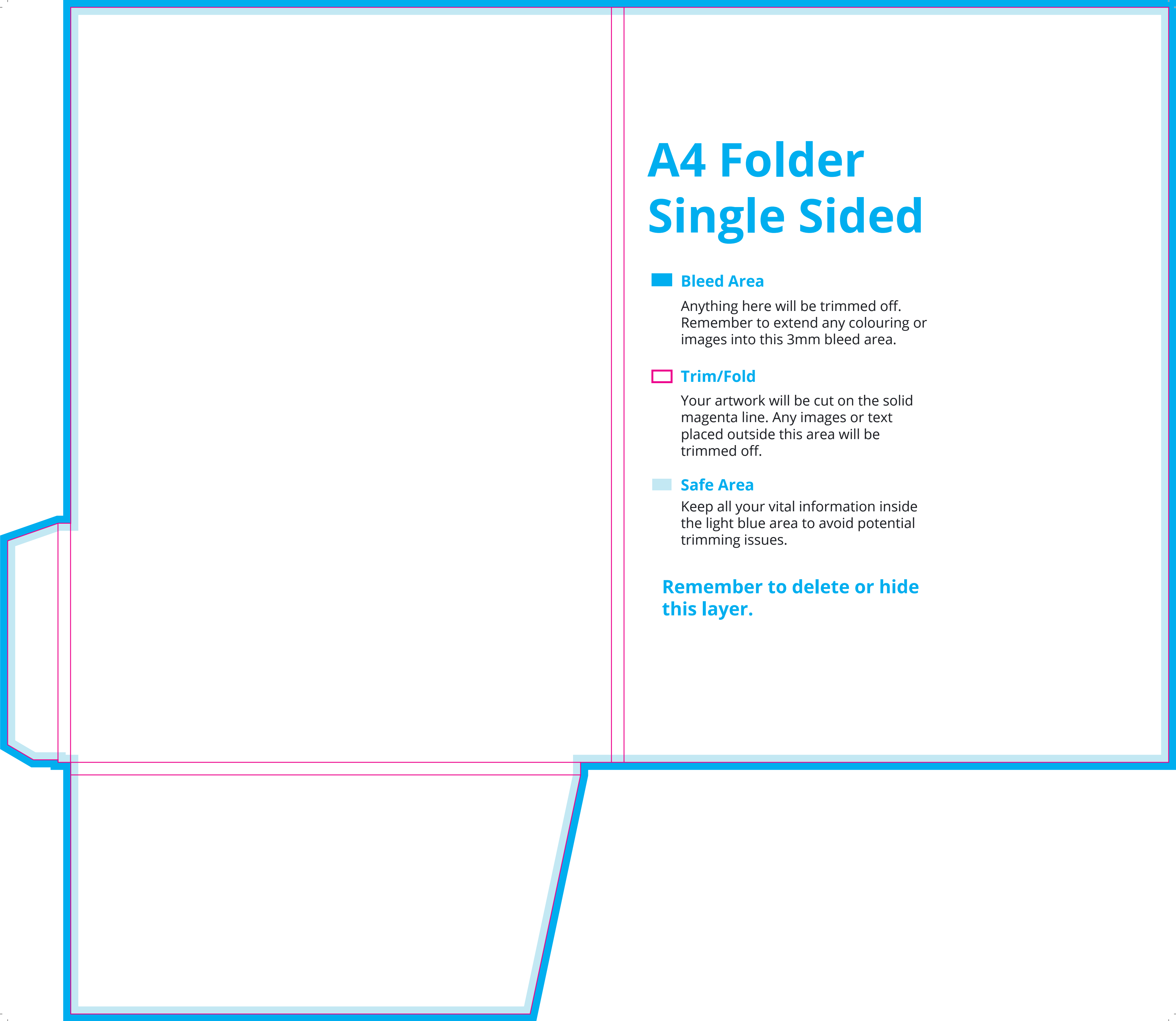


The diagram shows a flat layout of an A4 folder. It consists of a large rectangular main panel, a vertical flap on the left side, and a horizontal flap at the bottom. The main panel and the horizontal flap have a light blue 'Safe Area' and a magenta 'Trim/Fold' line. The vertical flap has a magenta 'Trim/Fold' line. The horizontal flap also has a light blue 'Safe Area' and a magenta 'Trim/Fold' line. The top right corner of the main panel contains text explaining the different areas and a reminder to delete or hide this layer.

A4 Folder Single Sided

■ **Bleed Area**

Anything here will be trimmed off.
Remember to extend any colouring or
images into this 3mm bleed area.

□ **Trim/Fold**

Your artwork will be cut on the solid
magenta line. Any images or text
placed outside this area will be
trimmed off.

■ **Safe Area**

Keep all your vital information inside
the light blue area to avoid potential
trimming issues.

**Remember to delete or hide
this layer.**